



**Cassopolis**  
**Family Clinic Network**

**Job Posting**

**Date:** 1/2/2019

**Title:** Part-Time Dentist

**FSLA:** Part-Time - Exempt

**Location:** Cassopolis, MI

Cassopolis Family Clinic Network is seeking a Part-Time Dentist to add to the Cassopolis Family Clinic Dental team. Working under the supervision of the Dental Director, the Dentist provides professional, high-quality dental diagnosis, treatment and education to a broad range of patients, including children, adolescents and adults.

**Principle Duties and Responsibilities:**

- Provides hands-on dental care while achieving the highest levels of professionalism, quality, efficiency, accessibility and responsiveness.
- Maintains full appointment schedule for office practice and other settings
- Provides a full range of general dental services within the dentist's defined scope of training
- Utilizes state-of-the-art diagnostic and treatment techniques
- Refers patients to specialists and relevant patient care components as appropriate
- Prescribes pharmaceuticals, other medications and treatment regimens as appropriate
- Directs and coordinates the patient care activities of dental technical and support staff as required
- Documents detailed patient encounters in electronic dental record.
- Follows established departmental policies, procedures and objectives, continuous quality improvement objectives and safety, environmental and/or infection control standards
- Maintains necessary credentialing, licensure and continuing education requirements according to the State of MI Public Act 368 of 1978, as amended.
- Promotes the mission and philosophy of providing quality healthcare and related services to the medically underserved. Upholds and ensures compliance with and attention to all corporate policies and procedures, as well as the mission and values of the organization.
- Ensures all actions, job performance, personal conduct and communications represent the organization in a highly professional manner at all times.
- Maintains a commitment to the achievement of quality healthcare services by maintaining patient rights, safety, privacy, confidentiality and excellent customer service philosophy.
- Performs miscellaneous job-related duties as assigned

**Knowledge, Skill and Technical Qualities:**

- Ability to maintain quality, safety and/or infection control standards
- Knowledge of the principles and practices of modern dentistry and oral surgery
- Thorough knowledge of dental terminology and dental science
- Thorough understanding of the theories, methods and procedures for the prevention of dental diseases and the required corrective treatment
- Knowledge of community-based dental environment
- Ability to supervise and train employees, to include organizing, prioritizing and scheduling work assignments
- Knowledge of current principles, methods and procedures for the delivery of dental evaluations, diagnosis and treatment
- Knowledge of ethical and legal standards for the delivery of dental care
- Ability to observe, assess and record symptoms, reactions and progress
- Knowledge of relevant drugs and non-pharmaceutical patient care aides and ability to prescribe dosage and instruct patients in correct usage
- Ability to develop and implement individualized dental care plans for patients

**Interpersonal Qualities:**

- Fosters a cooperative work environment
- Functions effectively as a team player
- Effective verbal and written communication skills
- Works independently with a minimum of supervision
- Responds constructively to pressure situations and time limits
- Accepts and offers guidance and supervision as appropriate
- Attends and participates in staff meetings to review team progress in meeting financial and productivity goals for the dental program
- Places a high value on personal and departmental performance excellence

**Education/Licensure Requirements:**

- DDS or DMD degree from an accredited college or university with major course work in general dentistry.
- Current licensure in the state of Michigan
- Valid DEA license to prescribe narcotics
- Current CPR/AED certification

**Reporting Relationships:**

- Reports to the Dental Director

**Working Environment:**

- Work involves considerable exposure to unusual elements such as extreme temperatures, unpleasant odors and/or loud noises
- Moderate physical activity. Requires handling average-weight objects up to 15-20 pounds, assisting with patients and standing and/or walking for most the day
- Will work with blood or blood-borne pathogens and will require OSHA training

- Work environment involves exposure to potentially dangerous materials and situations that require following extensive safety precautions and may include the use of protective equipment

**CFCN Employee Benefits:**

CFCN offers an attractive compensation with pro-rated PTO and a 401k retirement plan.

**How to apply:**

For consideration, please send your resume to Mary Geegan Middleton, 261 M-62 North, Cassopolis, MI or email to: [mmiddleton@cassfamilyclinic.org](mailto:mmiddleton@cassfamilyclinic.org).